

Question: Have you asked yourself any of these questions about hiring an outside recruiter?

- Would you like deep discounts on job posting on Internet job boards?
- Do you need help with identifying the top candidates but found traditional recruiting fees too high?
- Would you like professionals to locate qualified candidates?
- Would you like jobs posted on the internet but do not want to review hundreds of resumes?
- Would you like to interview only pre-tested candidates who can perform on the job?
- Would you like your candidates to take behavioral tests?

Answer: We can do all of this for you for an hourly rate with NO HIRING FEES! Our new program is out-of-the-box and cutting edge — you will not find this program with most, if not all, recruiting firms. Most firms charge a percentage of the annual salary and fees are in the thousands of dollars from about \$3,000 to \$10,000. Our structure comes in at huge savings and we perform to the highest of standards in the recruiting industry.

LET US DO ENTIRE PROCESS OR PICK FROM THIS LIST OF SERVICES:

1. Job description development/revisions suitable for posting
2. Post job opening on Internet job boards
3. Develop screening questions
4. Develop interview questions customized for your job
5. Review/screen resumes
6. Phone screen candidates
7. Behavioral testing candidates (this sets us apart from most recruiters)
8. Skills testing candidates
9. Interviewing candidates
10. Field candidate questions/candidate follow up
11. Coordinate candidate interviews with client
12. Reference checking/employment verifications (optional)
13. Criminal background check (optional; additional costs apply)
14. Verifying work eligibility for I-9 and E-Verify (optional)
15. Liaison for salary negotiations (optional)
16. Coordinate offer of employment and start date (optional)

We have been in business since 1996 and have developed a customized recruitment and screening process that works! Please contact me today to see if this is the answer to your recruitment issues.

Karen Vandehei, CTS
President/CEO
Accurate Placement

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